

FINANCE COMMITTEE MEETING MINUTES

Superintendent's Office Wednesday, February 6, 2019 11:00 AM

Committee Members: Dr. Tom Kostas, Mr. Bobby Greene, Dr. Jeannie Stachowiak, and Mr. Bunn

Present: Jeannie Stachowiak - Superintendent, James Bunn - Assistant Superintendent of Business Operations, Tom Kostas - Board President, Bobby Greene - Board Member, Dan Ford - Buildings & Grounds Director

The meeting began at approximately 11:10 AM. The Committee began discussion of building use fees. Mr. Ford began by explaining that the Administration recommends one change to the current fee structure. Currently, building use fees are waived for the Boy Scouts and Girl Scouts, including weekends. The scouts rarely if ever use the buildings on the weekends, but if they were to, the District would have to pay hourly overtime for an employee to cover the event. The Committee recommends continuing to waive the weekday fee and implement a weekend fee for scouts.

Next, the Committee reviewed teacher substitute pay. Mr. Bunn began the conversation by explaining the change to the fees in 2016. Then, Mr. Bunn reviewed a current teacher substitute pay survey with the Committee. Upon review of the survey, the Committee recommends a \$5 increase to the daily substitute rate. The rate increase will keep NPD117 competitive with the surrounding districts.

Discussion of student fees followed. Mr. Bunn began the conversation by reviewing a school fee comparison survey with the Committee. The last time the fees were changed was to add an increase to cover technology device insurance for grades 5-8. Mr. Bunn pointed out that locks are costing the District slightly more than \$4.50. The Administration recommends keeping fees the same and holding off on increasing lock fees until the cost is closer to \$4.75 or \$5.00.

Last, Mr. Bunn briefly informed the Committee on the following. The food away from home CPI increased by 2.8%. The Administration is not ready to make a recommendation on meals fee, but it is likely that there will be an increase. In addition, the Conrady after-school snack pilot will begin on Monday, February 11, 2019. Due to labor costs not being included in the food service management contract the District may see a small deficit at the end of the pilot depending on the number of meals served. Also, the Administration recommends rebidding the food service contract for next year.

The meeting adjourned at approximately 12:22 PM.