

FINANCE COMMITTEE MEETING MINUTES

Superintendent's Office Monday, September 24, 2018 11:00 AM

Committee Members: Dr. Tom Kostas, Mr. Bobby Greene, Dr. Jeannie Stachowiak, and Mr. Bunn

Present: Jeannie Stachowiak - Superintendent, James Bunn - Assistant Superintendent of Business Operations, Tom Kostas - Board President, Bobby Greene - Board Member, Andy Anderson - Conrady Junior High Principal, Melissa Murphy - Assistant Superintendent of Teaching and Learning

The meeting began at approximately 11:00 AM. Mr. Bunn began the meeting by announcing the the District's Annual Financial Report will be ready for the November Board of Education Meeting at the latest. It may be ready for acceptance at the October BOE Meeting. In addition, Mr. Bunn reminded the Committee that the 2018 calendar year levy is due in December. A tentative levy will need to be approved in November and information will be provided at the October meeting about the levy.

Next, the Committee began the discussion of allocating additional extracurricular hours for the extracurricular pilot as approved by the Board of Education. The Administrative Team explained the application process and that there were eight programs requesting additional hours. The Administrative recommendation is presented in the chart below.

Extracurricular Activity	Additional Hours Proposed	Administrative Recommendation
Art Club	30	Extend the hours, but support the play <ul style="list-style-type: none">Grant 20 hours to extend this program to students but through the creation of "Theatrical Art Club"; pairs with 20 hours currently allotted for set/scene of Drama ClubRun concurrently with the all-school theatrical productionTheatrical Art Club becomes responsible for set & scene design, construction, and crew
District 117 Musical	54	Propose 54 additional hours this year. This would take it to a total of 118 hours. There is no need to increase funds. 168 hours have not been assigned to Great Books at grades 3,4,5 at Oak Ridge and Glen Oaks.
Varsity Singers Choir	22	There is a tangible gain resulting in a program that reaches more students and develops out a weak spot in the current

		overall fine arts program.
Drama	100 (this is an addendum of first proposal)	Grant 40 additional hours to the play & 50 hours to light and sound for the school and oversee students technicians.
Multiple Intelligence Symposium	150	Grant 30 hours for 5 sponsors. Last year 120 hours were allotted among 3 sponsors totalling 40 hours per sponsor. With more sponsors, each sponsor will have fewer students (acts) to work.

After some discussion, the Committee recommends additional hours be piloted for Art Club, the Glen Oaks/Oak Ridge Musical, Varsity Singer Choir, Drama, and Multiple Intelligence Symposium as presented by the Administration. The cost of piloting these programming changes is approximately \$11,115. The three programs that were denied additional hours this year, will be provided alternative suggestions to promote efficiency and value without an increase of hours. They have the opportunity to apply again next year for additional hours.

Per the Committee, the Administration will conduct an evaluation of the additional hours and related programs.

Last, the Committee discussed the tracking of hours worked in extracurriculars. Currently, staff sign a contract that includes their maximum allotted hours. When they apply for the program they indicate start date and end date. Staff also submit a schedule. The committee discussed the possibility of using time cards, time sheets or additional methods of tracking hours for transparency purposes. The Committee did not come to agreement on a recommendation for changes in tracking hours.

The meeting adjourned at approximately 11:54 PM.