

Building and Grounds Committee Meeting
Minutes
January 26, 2016
Sorrick Administration Center – Superintendents Office

PRESENT: Jeannie Stachowiak - Superintendent, Dan Moss - Buildings and Grounds Director, Ron Moran - School Board Member, Deb Groark – School Board Member, Erich Grauke – Technology Director, Andy Anderson – Conrady Junior High Principal, Rob Wroble - Legat Architect, Dan Rea - ICI-International Contractors, Inc., Marc Poskin - ICI-International Contractors, Inc.

Kathy LaMonto - Buildings and Grounds/Recording Secretary

Meeting began at 2:00 PM

2016 Conrady JH Renovations:

Science and Art Rooms

Work to be completed summer of 2016 in the renovated classrooms is the doors, floors, and millwork.

Science Lab Tables are out to Bid (included in the February 11, 2016 bid package). We are looking to get science lab tables with epoxy tops and wood bases.

The Pre-Bid for the 2016 Conrady JH Renovation Project is on Wednesday, February 3, 2016 at 2:00 pm at Conrady which is not mandatory.

Bid-Opening for the 2016 Conrady JH Renovation Project is on Thursday, February 11, 2016 at 11:00 am at the District Office in the Board Room.

ICI sent out 600 invites for the 2016 Conrady JH Renovation Project.

Dan Moss will have the results and recommendation letters for the March Board meeting.

- 2016 Conrady JH Renovations
- 2016 Conrady JH Additions
- 2016 Facilities Improvements

Dan Moss still needs to contact Mike Bartos to schedule the abatement.

Over winter break our cleaning company shower scrubbed room #7 and #11 and applied six layers of floor finish as discussed with Virco regarding the black scuff marks the chairs are leaving on the floors.

After the floors were refinished they looked beautiful. Unfortunately, within three days of the students returning we started getting the black marks on the floor again from the chairs. Virco claims the felt is just grinding dirt into the floor and it is NOT the felt itself causing the marks. Therefore, Mr. Anderson has requested a meeting with Virco. A representative from Virco will be at Conrady on Wednesday, January 27, 2016 at 4:00 pm to see first hand the issues we are having. James Bunn and Dan Moss will be present for the meeting and Dan will also invite a representative from our cleaning company as well. Our hope is to find a solution to what is causing the black scuff marks as the staff and students really like the chairs and we would like to use this style going forward if we can figure out a solution to the problem.

We also discussed a whiteboard issue that we have been experiencing at Conrady, the issue is we have been getting a lot of glare. Dan Moss, Erich Grauke and Dan Rea visited Conrady and tried various different scenarios to see if they could eliminate the glare (such as: illuminated, non-illuminated, full light, direct light, indirect light, etc...). There are a total of nineteen classrooms affected by the glare issue. Erich suggested going with short throw projectors which will help with some of the glare issues. Not to mention our projectors will be eight years old at the end of the summer, this is districtwide, not just at Conrady. The projectors are not as bright due to their age.

Ron Moran asked if we considered adding screens to the classrooms because the whiteboards are reflective, plus it is not just a projector issue the glare is also due to lighting and low ceilings. Another thing to consider is the cost of adding new short throw projectors –vs- screens.

Ron asked if the short throw projectors is something we needed to decide on now, and Rob Wroble said yes because they would need to spec it into the summer work.

Jeannie asked Andy his thoughts on the whiteboards –vs- the screens. Andy said he does know that the teachers do like the whiteboards for teaching purposes. He said he can't speak for all the teachers but does know that the Math teachers prefer the whiteboards and the Social Studies and Language Arts prefer the whiteboards but might be okay with the screens.

Ron asked if we can issue an amendment to add short throws. Marc said yes, so I think he will be looking into this.

The Science and Art Room are already specked to have the short throw projectors.

2016 Conrady JH Additions:

Office and Classrooms

The construction drawings were only 95% completed, the office and classroom portion should be completed sometime next week. Marc will be meeting with the Fire Department to ensure that they are okay with the egress.

We reviewed the revised drawings with the office changes, entrance changes, and security changes.

- The drop off window can be locked during the day, which will be up to Andy.
- We will have cameras at the security desk, the monitor will be mounted from the ceiling. The cameras will be facing the east-west hallway, the gymnasium and north toward the cafeteria.
- We will be installing additional card access:
 - Exterior vestibule
 - Interior vestibule to hallway
 - Interior vestibule to office
 - West door of corridor from gymnasium to classroom addition
 - North entrance to classroom addition
- We will also have an A-Phone for visitors in the vestibule and a camera which will be directed at the drop-off window.
- Front entrance will have ADA accessibility.
- Legat lowered the north awning as requested in our December 8, 2015 meeting to make it more practical and protect from weather elements.
- Legat removed the wall by the loading dock.
- We need to find a location for the Knox Box.

The sprinkler mains will be installed throughout the office, classrooms and hallways this summer. Sprinkler system will not be completed in the hallway until the next construction phase, we will have a separate bid package for this phase when we get closer to the date.

In future renovations Ron would like for ICI and Legat to look into getting rid of the cables going through the gym (cables are cat 6/network cables). ICI and Legat will see if this can be added to the summer 2017 project.

2016 Facilities Improvements:

KJWW completed the Roof Top Units investigation for the classrooms at Sorrick. Due to the ceiling issues and duct work that will need to be added we will have to go with individual units for the classrooms that we are adding the RTU's. The units will be approximately 2 ½ - 3 tons each.

We will be doing some sealcoating at Oak Ridge this summer.

Dan Moss asked the committee if it was okay to do the soundproofing of the superintendents offices during the summer as opposed to spring break. Marc said financially, it makes sense to do over the summer and can then be added to the 2016 Facilities Improvements. The committee was fine with waiting until summer for this project.

Marc will be emailing Dan Moss an updated 2016 Facility Improvements list on Wednesday, January 27, 2016.

Our goal is to do additional abatement that needs to be done in the district during the summer of 2017.

Panic Buttons:

Dan Moss mentioned that the panic buttons have been installed at all schools and the district office and are now active.