

Building and Grounds Committee Meeting  
Minutes  
August 5, 2015  
Sorrick Administration Center – Board Room

**PRESENT:** Jeannie Stachowiak, Superintendent, James Bunn, Assistant Superintendent of Business Operations, Dan Moss, Buildings and Grounds Director, Nancy Bruce, Transportation Director, Deb Groark, Board Member, Chris Slowik, Board Member, Daniel Rea, ICI, Rob Wroble, Legat Architect

Kathy LaMonto, Buildings and Grounds/Recording Secretary

Meeting began at 3:00 PM

Mr. Rea discussed, Allowances –VS- Change Orders for the Facilities Improvements 2015 and 2015 Conrady JH Renovations.

- An **Allowance** is money that is specified in the contract as a placeholder incase any unforeseen issues come up during the project.
- A **Change Order** is when we go above and beyond our Allowance money.

**Facilities Improvements 2015:**

**Change Order #1: \$28,060.43**

**Fire Suppression and Plumbing Work**

- Drains in pump room
- Water service and electric in pump room
- Fire Department is requiring a RPZ valve
  - We will be billed separately for RPZ work

**Change Order #2: \$10,027.54**

**Fire Alarm at Sandbox**

- Drawings had to be modified
- Fire Department did not allow adding to the existing fire alarm system, they said it was antiquated. Therefore a new system had to be installed.
- New fire alarm panel, wiring, etc...

**Change Order #3: \$50,104.00**

**Asphalt Paving at Dorn Elementary (mainly on west side of lot)**

- Soft soil resulted in unforeseen conditions, that totaled greater than the \$45,000 allowance

**2015 Conrady JH Renovations:**

- Allowance money was used but no change orders

### **Replacement of Black Fence at Sorrick Playground:**

Mr. Moss explained that when we had the fence installed it met all ADA compliance codes as the spacing is less than 4" apart.

However, due to Grant requirements and Sorrick teaching Pre-K the spacing drops to 3 ½", we are currently greater than 3 ½" but less than 4" therefore we will need to be in compliance with the requirements of the Grant.

The board voted unanimously to have the fence picket sections removed and new sections spaced 3" apart installed to existing posts. The cost is \$6,200.

We will see if the Action Fence Contractors will buy back the old/existing picket sections, if not we will scrap them.

### **Sound Proofing of the Superintendents Office:**

Mr. Rea shared three different quotes (good, better, best) with the board and explained the difference between each of them. The board was torn between quote #2 (better) and #3 (best). Since we could not come to a unanimous decision we all agreed that it was best to hold off on making any decisions at the present time and discuss at the August 18, 2015 Board Meeting and also when Ron Moran is present.

### **Transportation:**

#### **Transportation Needs:**

- Transportation Committee/Association (hoping to have in place early September)
- Bigger space for drivers meeting or training as a group
- Additional bathrooms (currently have one bathroom in the garage and one portable toilet outside)
- Another sign placed closer to street so semi-trucks are not turning around in transportation lot (will speak with Village of Hickory Hills for approval)
- Possibly two bus bays
- The Board agreed unanimously that we need to look into a long term solution as opposed to a temporary solution (possibly look into offsite locations)

#### **Current Transportation Issues:**

- Facilities/Mobiles are old (20+ years old)
- Mr. Bunn stated that there is currently no space that can accommodate the Transportation Staff and Drivers for trainings and meetings.
- Bathroom in the garage can be a safety issue, especially if there is a bus on the lift
- We are getting more female drivers and they prefer to use the bathroom inside the garage
- Ms. Bruce stated that there is no privacy if a staff member or driver needed to talk to her or if disciplinary action needed to be taken
- All Transportation Staff and Drivers currently have keys to the bus garage so they can use the bathroom

