

## **BUILDINGS AND GROUNDS COMMITTEE MEETING**

**Tuesday, April 3, 2018**

### **Dr. Ken Geraghty Adm. Center – Superintendent’s Office**

**Present:** Jeannie Stachowiak - Superintendent,  
James Bunn – Assistant Superintendent of Business Operations,  
Dan Ford – Buildings and Grounds Director,  
Tim Bickert--IHC,  
Rob Wroble--Legat,  
Deb Groark--School Board Member

Meeting began at 2:00pm

Dr. Ford started off the meeting with reviewing the minutes of the March 13, 2018 B & G Committee meeting minutes

1. Reviewed the change orders from Conrady summer 2017 work; 4 total
2. 2018 Summer Renovations bid results and award recommendations
3. Cleaning Services bid results and award recommendations
4. Security of warehouse
5. Transportation Center progress update

#### Transportation Center Progress Update

1. Footings for retaining walls of east entry driveway have been poured
2. Retaining walls will be poured later in the week

#### Change Orders

1. Expected final change orders for Airport Electric for 2017 Conrady work were not finalized and therefore could not be presented; IHC anticipates to have said change orders soon

#### Long Range Planning

1. Dr. Ford shared the long range plan for Buildings and Grounds
2. The long range plan was developed by seeking input from principals who got input from school staff, B & G staff, other departments, IHC, and Legat
3. The long range plan should be considered a living document with changes being made as needed
4. The suggested items or areas to address in the next 5 years (FY19-FY23) are based on the following needs
  - a. Safety concerns (abatement of ACM flooring, underground fuel tank, worn-out lunch tables and bench seats, etc.)
  - b. Equipment at end of useful life (RTUs at Dorn are 30 years old, water fountains, restrooms at all schools, Conrady gymnasium, etc.)
  - c. Materials and finishes at end of useful life (Dorn library carpeting, restrooms at all schools, Conrady gymnasiums)
  - d. Provide air conditioning in Conrady gymnasiums

5. The cost estimates are based on 2019 work, any work performed beyond 2019 will need to be adjusted for inflation
6. Cost estimates will be adjusted once more detailed scope reviews are conducted
7. Administration plans to accelerate the schedule of capital improvement project recommendations to get better pricing
  - a. Board approves work to be performed in June
  - b. Design drawings developed July - September
  - c. Out to bid in October
  - d. Bids awarded in November-December
8. Administration will make a recommendation as to the order of work to be completed in FY19-FY23 and present this recommendation at the next B & G committee meeting

#### Waste Disposal and Recycling Bids

1. Dr. Ford shared the results of the waste disposal and recycling bids which were publicly opened on April 2, 2018
2. Waste Management is the apparent low bidder and it will be recommended to award the waste disposal and recycling bid to Waste Management

Next Buildings & Grounds Committee Meeting is Wednesday, May 2, 2018 2:00pm