

BUILDINGS AND GROUNDS COMMITTEE MEETING

Minutes

Tuesday, October 3, 2017

Dr. Ken Geraghty Adm. Center – Board Room

Present: Jeannie Stachowiak - Superintendent, James Bunn – Assistant Superintendent of Business Operations, Dan Ford – Buildings and Grounds Director, Shelly Marr – Transportation Director, Ron Moran - School Board Member, Debbie Groark – School Board Member, Jay Johnson – Legat Architects, Bryan Archibald - Legat Architects, Diane Papenhouse - IHC Construction Companies LLC

Kathy LaMonto – Buildings & Grounds/Recording Secretary

Meeting began at 2:00 PM

I. 2018 Facilities Improvements

Mr. Ford shared the Administration's recommendations and cost estimates with the committee.

- a. Conrady - Roof replacement (roof R6): Cost estimate \$838,971
 - i. Roof R6 is the largest section of roof, 36,477 S.F.
- b. Conrady – New LED fixtures in west gymnasium: Cost estimate \$20,000
 - i. Mr. Ford explained that the current fixtures are old and parts are no longer available. Mrs. Groark asked how many fixtures would be replaced. Mr. Ford said that there are currently approximately thirty fixtures in the gymnasium. Mr. Johnson stated that the new fixtures will be brighter and less operational cost. Therefore, we may not need as many fixtures when replacing.
- c. Conrady – Media Center carpet replacement and painting: Cost estimate \$45,000
- d. Conrady – Mezzanine Platform: Cost estimate \$50,000
 - i. Mr. Ford explained that currently there is no safe way to access the loft. The anticipated design includes a platform suspended from the roof trusses.
- e. Oak Ridge – Drainage and tree replacement: Cost estimate \$64,000
- f. Oak Ridge – New curbs, sidewalk and stoop at front entrance: Cost estimate \$12,000
 - i. Mr. Ford stated this by doing this it should prevent the mulch from being washed away. Mrs. Groark asked if we considered putting anything other than mulch in that area. Mr. Johnson suggested Vinca Minor.
- a. Oak Ridge – Playground work including fence, curb, sidewalk: Cost estimate \$59,000
- b. Oak Ridge – Playground equipment: Cost estimate \$100,000

Mr. Ford asked if anyone had any questions regarding the above recommendations. All committee members were in agreement with the recommendations.

Legat and IHC would like Board approval for the 2018 Facilities Improvements recommendations at the October board meeting.

II. Transportation

- i. Mr. Johnson began the discussion on transportation. He wanted to follow-up on Mr. Moran's question from the September, 14, 2017 B & G committee meeting regarding the bathrooms. Mr. Johnson stated that he, Mr. Ford and Ms. Papenhouse visited the building and they do not feel a complete remodel/upgrade is necessary.
- ii. Mr. Ford discussed the proposed work and asked if anyone had any questions.
- iii. Mr. Moran wanted to confirm once again that cameras will be installed on the exterior of the building so Ms. Marr will see all angles of the lot. He also suggested that if the existing trailer is going to stay we might want to consider installing a camera on the trailer as well. Mrs. Groark was in agreement with Mr.

Moran and would like signs posted that read, "Area is monitored by video camera, and we report to the police."

- iv. Mr. Ford confirmed that we will install cameras. He will work with Legat, IHC and Erich Grauke, NPD117 Technology Director on this.
- v. Mr. Archibald discussed bus lifts. Mr. Moran suggested that Ms. Marr, Mr. Ford and Legat finalize which lift after the meeting. His only suggestion was to think long-term when making the decision. The committee was in agreement with Mr. Moran's suggestion.
- vi. Ms. Papenhouse stated that the cost estimate does not include video surveillance or a bus lift.
- vii. Cost estimate \$1,979,393

Mr. Ford also mentioned that he and the Administration would like to hold off on the underground storage tank replacement and transportation center parking lot replacement for one year.

All committee members were in agreement with the proposed work for Transportation.

Pending approval from the Hickory Hills zoning committee, Legat and IHC are looking to go out to bid for Transportation (Coco's Conversion to Transportation Center) Renovation in November. Bid approval at the December board meeting.

III. Citizen's Participation

- i. None

IV. Other

- i. Mr. Moran asked when Conrady's punch list items would be completed and the dumpster removed. Mr. Johnson and Ms. Papenhouse stated that most items will be completed on Monday, October 9, 2017 and the dumpster will be removed.
- ii. Dr. Stachowiak discussed an electric marquee for Conrady per Mr. Anderson's request. Mr. Anderson was wondering if the committee would consider allowing an electric marquee if the student council raised the money. The committee was not in agreement with this request at this time.
- iii. Mr. Ford shared the roof scanning reports performed by Legat Architects with WeatherGuard Roofing. Mr. Ford explained that WeatherGuard Roofing will do the remaining repairs needed at all buildings which will be taken care of through the Buildings & Grounds budget. The committee was in agreement with his decision.
- iv. Hickory Hills zoning hearing for the Coco's property, October 16, 2017 at 7:30 PM.
- v. Next Buildings & Grounds Committee meeting is scheduled for Tuesday, November 7, 2017 at 2:00 PM.