



Welcome Parents of Dorn School Students,

With the new school year approaching, let me take this opportunity to make you aware of the drop off and pick up procedures along with some of the City of Hickory Hills Ordinances. Our goal is to make this time convenient and safe for everyone.

Options for drop off and pick up:

1. Get in the line with the vehicles traveling west bound on 92nd Street. Parents who wish to drop off or pick up their students at the main doors must pull into the East driveway off of 92nd Street. Please wait until there is space for your vehicle before pulling into the East entrance. Do not pull in the entrance if your vehicle is going to block use of 92nd Street or the sidewalk. While inside the “circle drive”, there are three lines of traffic available for drop off and pick up. Please pull up as far as possible. Pay attention to directions from teachers and crossing guards.
2. Park on another block and walk your student to school. Parking location suggestions:
 1. East side of 79th Ave. with vehicle facing North bound 92nd St. Please do not park on the west side of 79th Ave. The school buses need to be able to pass through.
 2. Park on the west side of 78th Ave.
 3. Park in the 7700 block of 92nd St.
3. Use District 117 School Bus Service.
4. The least ideal option for drop off and pick up is to travel East bound on 92nd Street from Roberts Rd. There are Ordinance signs posted that Prohibit vehicles from “**Parking**” on the South side of 92nd Street (Refer back to Option #1 for Entrance rules). Parents are **NOT** to drop off the students on the south side of 92nd Street. That makes the students cross traffic and risk being struck by oncoming traffic and it creates a traffic back up. It is also considered to be Jay Walking, which will result in a citation.

The West parking lot is reserved for the district school buses and employees of the District 117. No students are allowed to be dropped off or picked up in the West parking lot by parents or guardians. Lastly, please be considerate to the residents of Hickory Hills. **DO NOT** use their driveways for **ANY** reason. It is private property. Do not block use of their driveways. There is also **No Parking 20 feet** from any **STOP** sign and **8 feet** in front of a Fire Hydrant.

Thank you, from the Hickory Hills Police Department

Information for Parents of Car Riders

You are receiving a piece of florescent colored card stock. If your child is ever a car rider, you will need to cut this piece of paper into two, and present one of these pieces of card stock to the supervisor on duty in order to claim your child. I am giving you two so that if you own two vehicles, you can keep one in each. If you need an additional one, please let our office know. On the blank lines, please fill in your child's first and last names using a black marker and please print the name as large as you can!

8:45-9:00 Drop-Off and 12:30-12:45 Drop-Off

All students should be dropped off at Door Number 2 during the drop-off times stated above. You should pull your car as far as you can into one of the lanes, turn off your car, walk your child up to Door Number 2 and wait with your child until the bell rings and staff members open the door. If you arrive after 9:00 AM or 12:45 PM, you will need to bring your child in through Door Number 1 and sign him/her in (He/she will be marked tardy).

11:30 Pick-Up

Both pre-k and kindergarten students get picked up at Door Number 2 at 11:30 AM. You should pull your car as far as you can into one of the lanes, turn off your car, walk up to Door Number 2 with your fluorescent card and your child will be dismissed when the bell rings.

3:15 Pick-Up

If your child is in pre-k, you will pick him/her up at Door Number 1. If your child is in kindergarten, you will pick him/her up at Door Number 7. If your child is in first grade, you will pick him/her up at Door Number 2. You should pull your car as far as you can into one of the lanes, turn off your car, walk up to Door Numbers 1, 2 or 7 with your fluorescent card and your child will be dismissed when the bell rings.

It is vital that you follow the parking directions as outlined by the Hickory Hills Police Department which are printed on the back side of this letter.

If you have any questions about our pick up procedures, don't hesitate to call our office.

Sincerely,
Eileen McCaffrey
Dorn Elementary School Principal