

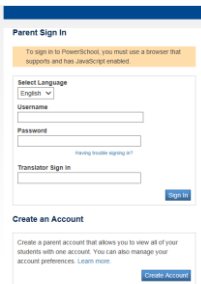
Conrady & Oak Ridge School Electronic Meal Payment System

Oak Ridge School and District 117 is pleased to announce that an electronic payment system for student breakfast and lunch purchases is now available. Parents can place funds into an account that students can draw from to buy items in the cafeteria. In place of cash, students would use their school ID cards to complete the purchase, with the purchase amount deducted from the fund balance on the card, much in the same way ATM cards are used to make purchases. Students and parents are not required to use this system, as cash is and will continue to be accepted as payment for all meal items. For those that wish to use the system, we hope it offers a more convenient way to purchase meals.

Getting started – adding funds to the breakfast/lunch accounts

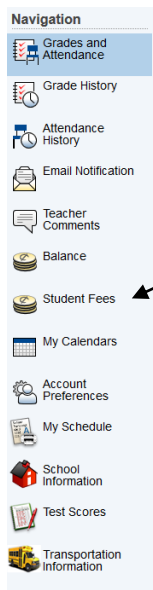
In order to begin using the payment system, parents/guardians need to add funds to their student's account. To do this:

1. Log into your Powerschool Parent Portal Account

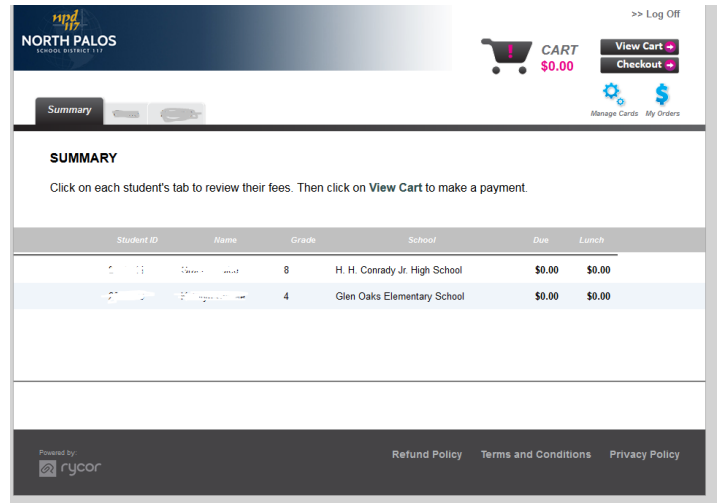


If you do not remember your PowerSchool Parent Login username or password, click on the **Having trouble signing in?** link.

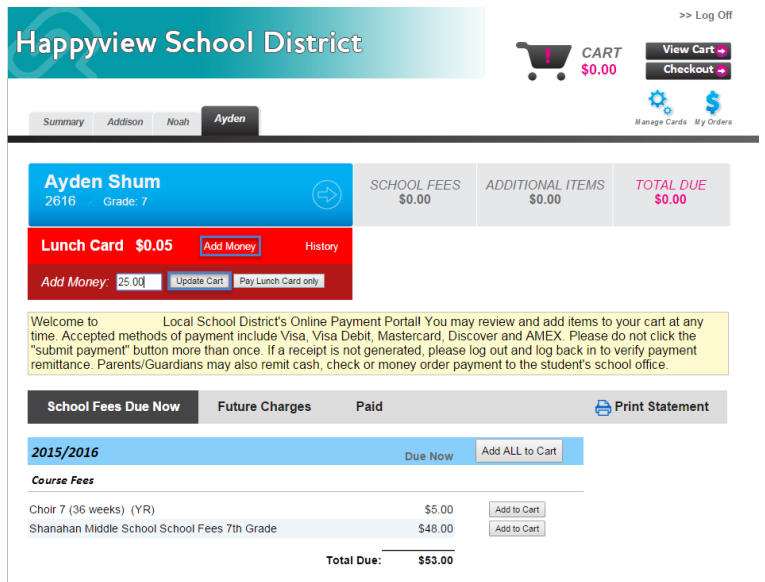
2. On the left side of the PowerSchool screen, click on **STUDENT FEES**



3. This will bring you to the Student Fee Payment Summary screen. **Currently, this fee payment system is only available for Oak Ridge and Conrady students.** We plan on expanding this out to the other schools at a later time.

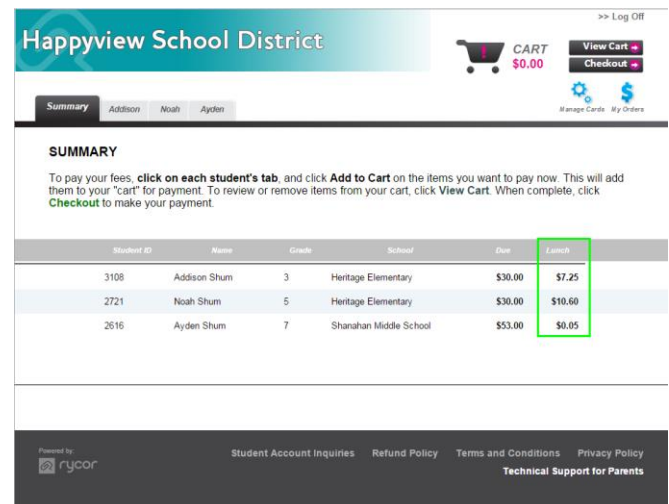


4. The current lunch card balance is listed in the **Lunch Card** field. To add funds, click on **ADD MONEY**. A text box will appear below the current balance which will allow you to enter how much money you want to add. Enter a value and click on **Update Cart**.



5. The money entered in step 4 will now appear next to the shopping cart in the upper right corner. Click on **Checkout** to complete the transaction.

6. Once you have completed Checkout, you can check the available lunch balance by clicking on the SUMMARY tab. Lunch balances are listed in the Lunch column to the right. Funds listed here are now available for your student(s) to use in the cafeteria.



Lunch Payment History

By using the electronic payment system for lunch purchases, parent/guardians will now have the ability to see exactly what was purchased by their student each day. To see the history, click on the **History** link in the Lunch Card section of the screen.

Happyview School District

Summary Addison **Noah** Ayden >> Log Off

CART \$0.00 View Cart + Checkout +

Manage Cards My Orders

Noah Shum 2721 Grade: 5 SCHOOL FEES \$0.00 ADDITIONAL ITEMS \$0.00 TOTAL DUE \$0.00

Lunch Card \$10.60 Add Money History

Welcome to Local School District's Online Payment Portal! You may review and add items to your cart at any time. Accepted methods of payment include Visa, Visa Debit, Mastercard, Discover and AMEX. Please do not click the "submit payment" button more than once. If a receipt is not generated, please log out and log back in to verify payment remittance. Parents/Guardians may also remit cash, check or money order payment to the student's school office.

School Fees Due Now Future Charges Paid Print Statement

2015/2016 Due Now

Course Fees

Heritage Elementary School Fees - Gr. 5 \$30.00 Add to Cart

Total Due: \$30.00

Additional Items

The Lunch Card History screen shows a listing of transactions made on your student's lunch account. Payments into the system are listed with a green background. Purchases are detailed with the items and costs listed. The latest transaction is at the bottom of the list.

Lunch Card History

All Last Week 30 Days 2013

Date	Amount	Details	End Balance
2/18/2015 9:06:00 AM	\$25.00	Acorn - Online Payment	\$25.00
2/18/2015 9:28:00 AM	(\$3.00)	Lunch Card Use	\$22.00
		\$1.25 Can Fruit Juice Qty 1	
		\$1.00 Rice Krispy Treats Qty 1	
		\$0.75 Hot Veg Cup Qty 1	
2/18/2015 9:29:00 AM	(\$3.75)	Lunch Card Use	\$18.25
		\$1.00 Rice Krispy Treats Qty 1	
		\$1.00 Fresh Fruit Qty 1	
		\$0.75 Hot Veg Cup Qty 1	
		\$1.00 Granola Bars Qty 1	
2/18/2015 9:30:00 AM	(\$3.50)	Lunch Card Use	\$14.75
		\$1.00 Granola Bars Qty 1	
		\$1.25 Can Fruit Juice Qty 1	
		\$0.75 Fruit Cup Qty 1	
		\$0.50 Cheese Sauce Qty 1	
2/18/2015 9:31:00 AM	\$20.00	Acorn - Online Payment	\$34.75
2/18/2015 9:32:00 AM	(\$1.00)	Lunch Card Use	\$33.75
		\$0.00 Asst. Baked Chips Qty 1	
		\$1.00 Granola Bars Qty 1	
2/18/2015 9:41:00 AM	\$1.00	VOID: Lunch Card Use	\$34.75
		\$0.00 Asst. Baked Chips Qty 1	
		(\$1.00) Granola Bars Qty 1	
2/18/2015 9:43:00 AM	\$10.00	Lunch Payment Cashier	\$44.75
2/18/2015 9:44:00 AM	(\$4.75)	Lunch Card Use	\$40.00
		\$2.50 Second Lunch Qty 1	
		\$1.00 Granola Bars Qty 1	
		\$0.75 Fruit Cup Qty 1	
		\$0.50 Cheese Sauce Qty 1	